

BY ORDER OF THE
COMMANDER

HEADQUARTERS, UNITED STATES FORCES, JAPAN
USFJ INSTRUCTION 34-202



20 May 2016

Personnel

**USE OF USFJ GOLF COURSE BY JAPANESE CITIZENS
NOT COVERED UNDER THE STATUS OF FORCES
AGREEMENT (SOFA)**

COMPLIANCE WITH THIS PUBLICATION IS MANADATORY

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PURPOSE: To prescribe procedures for the use of golf courses on U.S. Military Installations by Japanese citizens not covered by the SOFA.

SUMMARY OF CHANGES: Updated contact OPR, date, and minor corrections.

1. **Scope.** This instruction applies to all service component commands of U.S. Forces, Japan that control or manage golf courses on U.S. Military Installations.
2. **General.** This policy implements a Joint Committee memorandum to allow selected Japanese citizens, not covered by the SOFA, to use golf courses on U.S. installations. Persons admitted under the provisions of this instruction may have access to specific golf facilities, but do not acquire SOFA status.
3. **Procedures.**
 - 3.1. The installation commander on each installation with a golf course shall develop procedures for and monitor the use of the facilities by non-SOFA Japanese citizens.
 - 3.2. Granting of Honorary Membership: The affected commanders will develop, approve, and maintain a list of Japanese citizens who may be granted Honorary Membership, according to the following criteria.
 - 3.2.1. Honorary members will be prominent citizens who are now, or who have been in the past, involved in contributing to the support of the U.S.-Japan Alliance, and U.S. Forces in Japan. Honorary Membership status may be granted for one year at a time, subject to annual review and renewal by the affected military commander. Honorary membership at each golf course may not exceed 3% of the established U.S. military member patronage of the course.

3.2.2. Honorary members at each golf course may be allowed access to the respective golf course and may purchase expendable items in the pro shop. They may also make purchases at food facilities for food consumed on the premises.

3.3. Charity golf tournaments: Organizations whose sole purpose is support of specified charities, i.e., Red Cross, Boy Scouts, USO, Crippled Children's Hospitals, etc., may request and be granted consideration for holding a charity golf tournament including participation by non-SOFA Japanese players on the golf course. There will be no more than 24 of these types of charity tournaments per year for each golf course, and disposition of proceeds will be reported to the affected military commander. Charity golf tournaments that do not include non-SOFA persons may be scheduled and conducted as frequently as deemed appropriate by the affected military commander.

3.3.1. Japanese tournament players will not be solicited by mass media, but by invitation through direct or indirect personal contact with individuals or groups of individuals willing to pay the designated fees, and with the understanding that proceeds will go to a specified charity.

3.3.2. Non-SOFA Japanese players in charity tournaments will be allowed access to the golf course on the day of the tournament in which they participate. They may purchase expendable items in the pro shop and make purchases at course food facilities for consumption on the premises.

3.4. Japanese employees of U.S. Forces. Japanese employed under the Master Labor Contact (MLC), Indirect Hire Agreement (IHA), and Mariners Contract (MC) may be authorized access to and use of USFJ golf facilities on a space-available basis, i.e., after all SOFA players have been accommodated. This provision does not include other non-SOFA contract employees.

3.4.1. Japanese employees are allowed access to the courses, purchases of expendable items in the pro shop, and purchases at course food facilities for consumption on the premises.

4. Japanese guests of SOFA personnel: SOFA personnel may invite non-SOFA Japanese citizens to play golf on USFJ golf courses.

4.1. Guests are allowed access to the courses, purchases of expendable items in the pro shop, and purchases at course food facilities for consumption on the premises.

5. Security and operational requirements have precedence over these procedures at all affected installations. Service component and installation commanders retain authority to impose all necessary security measures to ensure the security of their facilities and personnel.

6. Service component commands will provide USFJ/J1 copies of any component service directive supplementing this instruction.



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