

ANNUAL REQUIREMENT OF PROTECTIVE CLOTHING AND UNIFORMS

(INSTRUCTIONS ON REVERSE)

CHECK APPROPRIATE BLOCK
 Army Navy Marine Air Force

FOR JFY:

PAGE PAGES

CHECK APPROPRIATE
 MLC MC IHA

MONTH OF
 June February

of

(1) NAME OF INSTALLATION	(2) JOB TITLE	(3) UNIFORM ITEM <i>(Nomenclature)</i>	(4) NO. OF EMPLOYEES NEEDING ITEM	(5) UNIT OF ISSUE PER EMPLOYEE	TO BE COMPLETED BY MOD	
					(6) UNIT PRICE	(7) AMOUNT (4) x (5) x (6)
(8) REMARKS			(9) SIGNATURE OF COR OR CPO		(10) DATE	

INSTRUCTIONS FOR PREPARATION OF ANNUAL REQUIREMENT OF PROTECTIVE CLOTHING AND UNIFORMS

1. References:

- a. Chapter 17, MLC
- b. Chapter VI, MC
- c. Supplement #5, IHA

2. General:

a. This form will be prepared by COR or CPO and submitted in June and if substantial changes occur, in February of each year in original and one copy to MOD through the Service Command concerned. The MOD, upon receipt, will return the duplicate copy to the Service Command as acknowledgement of receipt.

b. Indicate the JFY as JFY 1997, JFY 1998, etc. Each Japanese fiscal year begins 1 April and ends 31 March of the following year.

c. Indicate whether the report is for June or February.

3. Entries in numbered blocks (self-explanatory blocks omitted).

a. Block (1): Service Command may submit data compiled by installations as follows: USARJ: Zama, Yokohama and Kure ; CNFJ: Yokosuka, Atsugi, Kamiseya, Sasebo and Naha; 5 AF: Yokota, Misawa and Kadena; USMC: Okinawa, Iwakuni and Camp Fuji. MLC and IHA jobs may be combined under same installation.

b. Block (2): Enter job title(s) of employees needing protective clothing/uniform prescribed for the job by regulations. One job title may be entered for a group of jobs, e.g., include vehicle driver, staff car driver, heavy vehicle driver, tractor-trailer driver under "driver"; all firefighter personnel under "Firefighter", etc.

c. Block (3): Enter the nomenclature of uniform items, e.g., shirt/summer or blouse/winter. List all required items (a complete set of protective clothing and uniforms) in job title sequence.

d. Block (4): Enter the number of employees requiring this uniform item.

e. Block (5): Enter the number of items required for each employee.

f. Blocks (6) and (7): These blocks will be completed by MOD/LMO.

4. If space on the form is insufficient to include all of the required information, attach separate sheets thereto and insert a notation in the proper block(s) indicating the attachment.