

**MC PAYROLL CERTIFICATION**

**PART I - USING ORGANIZATION**

I CERTIFY THAT THE PERSONNEL LISTED IN THIS PAYROLL OF \_\_\_\_\_ PAGES HAVE PERFORMED THE SERVICES FOR WHICH EMPLOYED FOR THE HOURS CREDITED DURING THE PERIOD SPECIFIED THEREIN, AND THAT THE SERVICES HAVE BEEN RENDERED IN ACCORDANCE WITH THE TERMS OF THE CONTRACT INVOLVED.

TYPED NAME AND GRADE

SIGNATURE (1)

DATE

**PART II - RDB/RDO**

I CERTIFY THAT THE AMOUNTS LISTED UNDER GENERAL ACCOUNT FUND AND SPECIAL PROCUREMENT FUND IN THIS PAYROLL ARE CORRECT AND HAVE BEEN COMPUTED IN ACCORDANCE WITH THE TERMS OF THE CONTRACT INVOLVED AND THAT THIS PAYROLL IS A DUPLICATE COPY OF THE ORIGINAL.

TYPED NAME OF CHIEF OF RDB OR RDO

SIGNATURE AND HAN (2)

DATE

**PART III - CERTIFYING OFFICER**

ACCOUNTING CLASSIFICATION

AMOUNT

I CERTIFY THAT THE SERVICES OF THE PERSONNEL LISTED IN THIS PAYROLL ARE PROPERLY CHARGEABLE TO THE ACCOUNT(S) INDICATED ABOVE, AND AVAILABLE BALANCE(S) IS/ARE SUFFICIENT TO COVER AN AMOUNT NOT TO EXCEED \$ \_\_\_\_\_.

TYPED NAME, GRADE & TITLE OF CERTIFYING OFFICER

SIGNATURE (3)

DATE

(1) ON ALL COPIES TO RDB OR RDO

(2) ON COPIES TO COR

(3) ON COPIES FORWARDED TO DISBURSING OFFICER

|                                      |                |                       |                             |
|--------------------------------------|----------------|-----------------------|-----------------------------|
| <b>PAYROLL FOR JAPANESE MARINERS</b> | PAYROLL NUMBER | FISCAL STATION NUMBER | SHEET _____ OF _____ SHEETS |
|--------------------------------------|----------------|-----------------------|-----------------------------|

|              |   |  |  |                               |
|--------------|---|--|--|-------------------------------|
| ORGANIZATION | <input type="checkbox"/> REGULAR<br><input type="checkbox"/> SUPPLEMENTAL | <input type="checkbox"/> AR<br><input type="checkbox"/> NV | <input type="checkbox"/> AF<br><input type="checkbox"/> MC | PERIOD<br>FROM _____ TO _____ |
|--------------|---|--|--|-------------------------------|

| LINE | FULL NAME ( <i>Last, First</i> ) | TOTAL HOURS ACCRUED |      |    |       |            |    |       | GROSS PAY |     |       | REMARKS |
|------|----------------------------------|---------------------|------|----|-------|------------|----|-------|-----------|-----|-------|---------|
|      | BWT No., GRADE, STEP             | OT                  |      | ND | S & Q | ALLOWANCES |    |       | GAF       | SPF | TOTAL |         |
|      |                                  | 125%                | 135% |    |       | CT         | SV | OTHER |           |     |       |         |
| 1    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 2    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 3    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 4    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 5    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 6    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 7    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 8    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 9    |                                  |                     |      |    |       |            |    |       |           |     |       |         |
| 10   |                                  |                     |      |    |       |            |    |       |           |     |       |         |

|  |   |             |  |  |  |  |                     |
|--|---|-------------|--|--|--|--|---------------------|
| OT - OVERTIME<br>GAF - GENERAL ACCOUNT<br>ND - NIGHT DIFFERENTIAL<br>SW - SPECIAL WORK | SV - SMALL VESSEL ALLOWANCE<br>CT - CLEANING TOILET<br>SPF - SPECIAL PROCUREMENT<br>S&Q - SUBSISTENCE AND | PAGE TOTAL  |  |  |  |  | SCHEDULED WORK WEEK |
|  |   | GRAND TOTAL |  |  |  |  |                     |